

TECHNICAL INFORMATION FORM

Cervantes Theatre

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INFORMATION ABOUT THE SHOW

Show:		Company / Group:	
Date:	Time:	Total running time (including intermission/s):	
Number of intermissions:		Length of intermissions:	
Name of Road Manager:	Mobile phone:	e-mail:	
Name of Technical Director:	Mobile phone:	e-mail:	

ARRIVAL & LOAD-IN

The Theatre has permanent parking permit for the back entrance (Calle Frailes), which is accessed by taking:
 Paseo del Parque - Plaza General Torrijos - Túnel de la Alcazaba - Calle de la Victoria - Plaza de la Merced - Calle de la Merced - Calle Frailes

Arrival date:	Arrival time:	Number of trucks:	Plate number/s:
Load in date:	Load in time:	Duration of load in:	Crew required:

SET-UP TIMING

	Morning:	Crew required:	Afternoon:	Crew required:
SCENERY				
LIGHTING				
SOUND				
COSTUMES				
PROPS				

THEATRE CREW'S WORK SHIFTS TO SET UP

Morning: From 8:00 to 15:00 h.	Afternoon: From 15:00 to 22:00 h.	Indicate break time for lunch:	From	to	h.
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USE OF THEATRE'S LIGHTING MATERIAL

THE THEATRE DOES NOT HAVE FILTERS FOR THE SPOTLIGHTS

USE OF THEATRE'S LIGHTING MATERIAL	yes	no	partial	complete
DOES THE COMPANY PROVIDE LIGHTING MATERIAL?	yes	no	partial	complete
LIGHTING CONTROL	AT THE CONTROL CABIN		size of lighting table	

USE OF THEATRE'S SOUND MATERIAL

USE OF THEATRE'S SOUND MATERIAL	yes	no	partial	complete
DOES THE COMPANY PROVIDE SOUND MATERIAL?	yes	no	partial	complete
SOUND CONTROL	at the control cabin	in the stalls	size of sound table	

TECHNICAL REHEARSAL / GENERAL REHEARSAL

TECHNICAL REHEARSAL	yes	no	Date:	Time:	Duration:
GENERAL REHEARSAL	yes	no	Date:	Time:	Duration:

TECHNICAL CREW FOR PERFORMANCE

Scenery:	Lighting:	Sound:	Costumes:	Props:
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TECHNICAL CREW TO STRIKE

Scenery:	Lighting:	Sound:	Costumes:	Props:
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DISTRIBUTION OF THE DRESSING ROOMS

SINGLES

Single dressing room #1 (with toilet and shower):	Single dressing room #2 (with toilet and shower):
Single dressing room #3 (with toilet and shower):	Single dressing room #4 (with toilet and shower):
Single dressing room #5 (without toilet and shower):	Single dressing room #6 (without toilet and shower):
Single dressing room #7 (without toilet and shower):	Single dressing room #8 (without toilet and shower):
Single dressing room #9 (without toilet and shower):	Single dressing room #10 (without toilet and shower):

COLLECTIVES

Collective dressing room #1 (with toilet and shower):	Collective dressing room #2 (with toilet and shower):
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COMMENTS

In order to ensure that all goes well during the mounting, performance/s and dismantling of the show, this form must be filled in and returned to the Technical Department before the 15th of the month prior to the date of the show, attaching:

- Show's lighting plan
- Other technical needs of the company
- List of all members of the company, indicating each one's function (for accreditations to access stage and dressing rooms)

To request more information, please contact the Technical Department:

Rafael Godoy, Technical Director, tecnico@teatrocervantes.es

